

Ph.D. Advisory Committee Assessment & Monitoring Form

Department of Italian Studies (Special Field part II)

Student _____ Date of Meeting _____

Thesis Topic: _____

Advisory Committee: Director _____

2nd Reader _____

3rd Reader _____

OVERVIEW OF WORK SUBMITTED AND TO BE SUBMITTED

PLEASE COMPLETE THE FORM (follow the example in the footnote) ¹

CHAPTERS	% of chapter already written	(Expected) date of completion	NOTES

¹

CHAPTERS	% of chapter already written	(Expected) date of completion	NOTES
Introduction	0%	Oct. 2010	Will be done at the end
Chapter 1	0%	Dec. 2009	Research done; some parts in rough form
Chapter 2	100%	February 2009	Approved by committee
Chapter 3	50% (25/50 pages)	August 2009	Remaining pages in rough form
Chapter 4	0%	May 2010	Need to do more research
Chapter 5	0%	Sept. 2010	Research done
Appendices	N/A	N/A	N/A

1. Review of the Departmental Policy on thesis supervision _____

2. Review recommendations of the previous Advisory Committee _____

3. Has the candidate demonstrated adequate progress in the research? (Yes/No) _____
Explain _____

4. Committee's assessment of the work carried out by the candidate since the last committee meeting. This summary should be discussed with the student.

	Outstanding	Excellent	Good	Pass	Weak	N/A
Knowledge of primary sources						
Knowledge of secondary sources						
Critical skills in analysing sources						
Methodology used in analysing sources						
Thesis - Structure						
Thesis - Originality						
Thesis - Prose style & writing skills						
Other considerations (specify)						

5. Suggestions for improvement of weak areas (add additional pages if necessary).

6. Recommendation for personal and professional development.

7. Committee's Recommendation:
- ___ a) Candidate has demonstrated adequate progress and may proceed with program.
 - ___ b) Candidate has not demonstrated adequate progress. **Failure to demonstrate satisfactory progress by the next committee meeting may result in termination of registration.**
 - ___ c) Candidate has not demonstrated adequate progress. Registration in the program should be terminated.

The committee will again in ___ 3 months ___ 6 months ___ 9 months ___ 1 year
Tentative date of next meeting: week of _____

