Ph.D. Advisory Committee Assessment & Monitoring Form

Department of Italian Studies (updated February 2009)

Student		Date of Meeting
Thesis Topic:		
Advisory Committee:	Director	
	2 nd Reader	
	3 rd Reader	

OVERVIEW OF WORK SUBMITTED AND TO BE SUBMITTED

PLEASE COMPLETE THE FORM (follow the example in the footnote) 1

CHAPTERS	% of chapter already written	(Expected) date of completion	NOTES

1

CHAPTERS	% of chapter already written	(Expected) date of completion	NOTES	
Introduction	0%	Oct. 2010	Will be done at the end	
Chapter 1	0%	Dec. 2009	Research done; some parts in rough	
			form	
Chapter 2	100%	February 2009	Approved by committee	
Chapter 3	50% (25/50 pages)	August 2009	Remaining pages in rough form	
Chapter 4	0%	May 2010	Need to do more research	
Chapter 5	0%	Sept. 2010	Research done	
Appendices	N/A	N/A	N/A	

1. Review of the Departmental Policy on thesis supervision

2. Review recommendations of the previous Advisory Committee

4. Committee's assessment of the work carried out by the candidate since the last committee meeting. This summary should be discussed with the student.

	Outstanding	Excellent	Good	Pass	Weak	N/A
Knowledge of primary sources						
Knowledge of secondary sources						
Critical skills in analysing sources						
Methodology used in analysing						
sources						
Thesis - Structure						
Thesis - Originality						
Thesis - Prose style & writing skills						
Other considerations (specify)						

5. Suggestions for improvement of weak areas (add additional pages if necessary).

6. Recommendation for personal and professional development.

7. Committee's Recommendation:

_____ a) Candidate has demonstrated adequate progress and may proceed with program.

- b) Candidate has not demonstrated adequate progress. Failure to demonstrate satisfactory progress by the next committee meeting may result in termination of registration.
- ____ c) Candidate has not demonstrated adequate progress. Registration in the program should be terminated.

The committee will again in _____3 months _____6 months _____9 months _____1 year Tentative date of next meeting: week of ______ 8. Progress since last Progress Report Committee Meeting Has students done all revisions suggested at the previous meeting? Could the chapter submitted at the last meeting be considered in its final form both in content, bibliogra

submitted at the last meeting be considered in its final form both in content, bibliography and form?

Has the student submitted a new chapter? Is the chapter in its final form?

Progress – progression towards final degree completion
Is the student on schedule to complete his/her thesis by the end of his/her 5th year of PhD?

If not, when do you think he/she will be able to complete and defend his/her thesis?

10. Signatures:	Director	Date
	Reader Reader	Date Date
11. For the studer This document ac Advisory Committ	curately reflects	he discussion and recommendations at this meeting of my
Signature Date:	of the student:	
Additional	comments by t	e Advisory Committee / Student: