

# Ph.D. Advisory Committee Assessment & Monitoring Form

## Department of Italian Studies (updated February 2009)

Student \_\_\_\_\_ Date of Meeting \_\_\_\_\_

Thesis Topic: \_\_\_\_\_

Advisory Committee: Director \_\_\_\_\_

2<sup>nd</sup> Reader \_\_\_\_\_

3<sup>rd</sup> Reader \_\_\_\_\_

### OVERVIEW OF WORK SUBMITTED AND TO BE SUBMITTED

PLEASE COMPLETE THE FORM (follow the example in the footnote) <sup>1</sup>

CHAPTERS	% of chapter already written	(Expected) date of completion	NOTES

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<sup>1</sup>

CHAPTERS	% of chapter already written	(Expected) date of completion	NOTES
Introduction	0%	Oct. 2010	Will be done at the end
Chapter 1	0%	Dec. 2009	Research done; some parts in rough form
Chapter 2	100%	February 2009	Approved by committee
Chapter 3	50% (25/50 pages)	August 2009	Remaining pages in rough form
Chapter 4	0%	May 2010	Need to do more research
Chapter 5	0%	Sept. 2010	Research done
Appendices	N/A	N/A	N/A

1. Review of the Departmental Policy on thesis supervision \_\_\_\_\_

2. Review recommendations of the previous Advisory Committee \_\_\_\_\_

3. Has the candidate demonstrated adequate progress in the research? (Yes/No) \_\_\_\_\_  
Explain \_\_\_\_\_  
\_\_\_\_\_

4. Committee's assessment of the work carried out by the candidate since the last committee meeting. This summary should be discussed with the student.

	Outstanding	Excellent	Good	Pass	Weak	N/A
Knowledge of primary sources						
Knowledge of secondary sources						
Critical skills in analysing sources						
Methodology used in analysing sources						
Thesis - Structure						
Thesis - Originality						
Thesis - Prose style & writing skills						
Other considerations (specify)						

5. Suggestions for improvement of weak areas (add additional pages if necessary).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Recommendation for personal and professional development.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Committee's Recommendation:
- \_\_\_ a) Candidate has demonstrated adequate progress and may proceed with program.
  - \_\_\_ b) Candidate has not demonstrated adequate progress. **Failure to demonstrate satisfactory progress by the next committee meeting may result in termination of registration.**
  - \_\_\_ c) Candidate has not demonstrated adequate progress. Registration in the program should be terminated.

The committee will again in \_\_\_ 3 months \_\_\_ 6 months \_\_\_ 9 months \_\_\_ 1 year  
Tentative date of next meeting: week of \_\_\_\_\_

